

Attending a performance at LGT

Venue	Leeds Grand Theatre		
Department	Learning	Category	Learning
RA Reference	LGTLEA0103	Review	Annual
Date of RA/review	10/06/2025	Next review	10/06/2026
Assessor/Reviewer	Catherine Hayward		
People at risk (estimated numbers of people at risk)			
Employees	1-5	Contractors	0
Visitors	1-5	Members of the Public	50 - 249
Production staff	0	Others	0
Client employees	0	Students	0

Activity

Groups of young people including schools and colleges attending a performance at Leeds Grand Theatre

Any other relevant information

Hazard	Risk	Control measures	Risk Rating			Actions	Revised RR		
			L	S	RR		L	S	RR
Auditorium: Slips, trips or falls on steps, fingers caught in folding chairs, uneven floor, dizziness and slips, trips and falls in other seated areas	Strains, bruising tissue, cuts, broken bones.	1: Appropriate number of adults to supervise 2: Group leader to give clear instructions of behavioural standards expected 3: First aider on site	3	3	9				
Bars: Tripping on uneven floor, bumping into tables, chairs, side boards, trapping fingers in doors, consuming alcohol	Strains, bruising tissue, cuts, broken bones, intoxication	1: Young people to be supervised at all times 2: Young people not to be allowed behind the bar	3	2	6				

Hazard	Risk	Control measures	Risk Rating			Actions	Revised RR		
Coronavirus	Risk of transmission	1: Senior leadership team to review current government guidance and respond accordingly no COVID 19 restrictions currently 2: Staff told not to come into work if they have symptoms or test positive for COVID 19	4	3	12				
Entering the theatre, walking between venues Road traffic, Participants getting lost	Strains, bruising tissue, cuts, broken bones, distress leading to panic attack	1: Minibus coach to pull up in an appropriate place close to the theatre 2: Appropriate number of adults to supervise participants	3	2	6				
Foyer: Slips, trips and falls on steps, trapping fingers in doors, steep staircases front of house	Strains, bruising tissue, cuts, broken bones.	Teacher group leader to supervise participants whilst entering the theatre make them aware of appropriate behaviour before entering the building	3	2	6				
Lift: Slips, trips and falls, trapping fingers in doors, becoming trapped in lift, separated from group, vertigo/distress	Strains, bruising tissue, cuts, broken bones, distress leading to panic attack	1: Young people to be accompanied by teacher group leader while using lift 2: Participants given option to use stairs instead of lift accompanied by member of staff 3: Emergency call button available in lift	2	2	4				
Lost member of group	distress leading to panic attack	1: Teacher group leader to supervise participants whilst entering the theatre make them aware of appropriate behaviour before entering the building 2: Group leader to inform group of meeting point on arrival at the theatre 3: Participants to be supervised at all times 4: Group to be escorted from minibus pr relevant mode of transport into the theatre	2	2	4				

Hazard	Risk	Control measures	Risk Rating			Actions	Revised RR		
		relevant mode of transport into the theatre by teacher group leader 5: Group leader to do head count on arrival and in leaving the theatre							
Safeguarding	Abuse, accusations of abuse	1: Company safeguarding policy in place and reviewed annually 2: All staff to receive safeguarding briefing and regular refresher training 3: DSL team onsite or contactable by phone if concerns arise	2	4	8				
Slips trips and falls: steep steps front of house, uneven floors in some areas, auditorium seating, corridors	Strains, bruising tissue, cuts, broken bones.	1: Appropriate number of staff to supervise young people 2: Group to stay together 3: Group leaders team to give clear instructions regarding behavioural standards expected	3	3	9				