

Attending a performance at LGT

<b>Venue</b>	Leeds Grand Theatre		
<b>Department</b>	Learning	<b>Category</b>	Learning
<b>RA Reference</b>	LGTLEA0103	<b>Review</b>	Annual
<b>Date of RA/review</b>	09/05/2024	<b>Next review</b>	09/05/2025
<b>Assessor/Reviewer</b>	Catherine Hayward		

**People at risk (estimated numbers of people at risk)**

<b>Employees</b>	1-5	<b>Contractors</b>	0
<b>Visitors</b>	1-5	<b>Members of the Public</b>	50 - 249
<b>Production staff</b>	0	<b>Others</b>	0
<b>Client employees</b>	0	<b>Students</b>	0

**Activity**

Groups of young people including schools and colleges attending a performance at Leeds Grand Theatre

**Any other relevant information**

Hazard	Risk	Control measures	Risk Rating			Actions	Revised RR		
			L	S	RR		L	S	RR
Auditorium: Slips, trips or falls on steps, fingers caught in folding chairs, uneven floor, dizziness and slips, trips and falls in other seated areas	Strains, bruising tissue, cuts, broken bones.	1: Appropriate number of adults to supervise 2: Group leader to give clear instructions of behavioural standards expected 3: First aider on site	3	3	9				
Bars: Tripping on uneven floor, bumping into tables, chairs, side boards, trapping fingers in doors, consuming alcohol	Strains, bruising tissue, cuts, broken bones, intoxication	1: Young people to be supervised at all times 2: Young people not to be allowed behind the bar	3	2	6				

Hazard	Risk	Control measures	Risk Rating			Actions	Revised RR		
Entering the theatre, walking between venues Road traffic, Participants getting lost	Strains, bruising tissue, cuts, broken bones, distress leading to panic attack	1: Minibus coach to pull up in an appropriate place close to the theatre 2: Appropriate number of adults to supervise participants	3	2	6				
Foyer: Slips, trips and falls on steps, trapping fingers in doors, steep staircases front of house	Strains, bruising tissue, cuts, broken bones.	Teacher group leader to supervise participants whilst entering the theatre make them aware of appropriate behaviour before entering the building	3	2	6				
Lift: Slips, trips and falls, trapping fingers in doors, becoming trapped in lift, separated from group, vertigo/distress	Strains, bruising tissue, cuts, broken bones, distress leading to panic attack	1: Young people to be accompanied by teacher group leader while using lift 2: Participants given option to use stairs instead of lift accompanied by member of staff 3: Emergency call button available in lift	2	2	4				
Lost member of group	distress leading to panic attack	1: Teacher group leader to supervise participants whilst entering the theatre make them aware of appropriate behaviour before entering the building 2: Group leader to inform group of meeting point on arrival at the theatre 3: Participants to be supervised at all times 4: Group to be escorted from minibus pr relevant mode of transport into the theatre by teacher group leader 5: Group leader to do head count on arrival and in leaving the theatre	2	2	4				
Safeguarding	Abuse, accusations of abuse	1: Company safeguarding policy in place and reviewed annually 2: All staff to receive safeguarding briefing	2	4	8				

Hazard	Risk	Control measures	Risk Rating			Actions	Revised RR		
		2: All staff to receive safeguarding briefing and regular refresher training 3: DSL team onsite or contactable by phone if concerns arise							
Slips trips and falls: steep steps front of house, uneven floors in some areas, auditorium seating, corridors	Strains, bruising tissue, cuts, broken bones.	1: Appropriate number of staff to supervise young people 2: Group to stay together 3: Group leaders team to give clear instructions regarding behavioural standards expected	3	3	9				