

Attending Performance at CVMH			
<b>Venue</b>	City Varieties Music Hall		
<b>Department</b>	Learning	<b>Category</b>	Learning
<b>RA Reference</b>	CVMHLEA0102	<b>Review</b>	Annual
<b>Date of RA/review</b>	09/05/2024	<b>Next review</b>	09/05/2025
<b>Assessor/Reviewer</b>	Catherine Hayward		
<b>People at risk (estimated numbers of people at risk)</b>			
<b>Employees</b>	1-5	<b>Contractors</b>	0
<b>Visitors</b>	11-50	<b>Members of the Public</b>	50 - 249
<b>Production staff</b>	0	<b>Others</b>	0
<b>Client employees</b>	0	<b>Students</b>	0
<b>Activity</b>			
Groups of young people including schools and colleges, attending a performance at CVMH.			
<b>Any other relevant information</b>			

Hazard	Risk	Control measures	Risk Rating			Actions	Revised RR		
			L	S	RR		L	S	RR
Auditorium: Trapping fingers/bodies in doors, knocking other people with the swing doors, tripping on sloping floor and door stops, Slips, trips or falls on steps, fingers caught in folding chairs, uneven floor, dizziness and slips, trips and falls in other seated areas	Strains, bruising tissue, cuts, broken bones.	1: First aider on duty for all public performances 2: Teacher group leader to supervise young people whilst entering the theatre make them aware of appropriate behaviour before entering the building 3: Doors to be held open where possible when entering the auditorium young people made aware that they can swing back 4: Teacher to make young people aware of steps and make aware of folding seats 5: Appropriate number of adults to supervise	3	3	9				
Bars: Tripping on	Strains, bruising tissue, cuts,	1: Appropriate number of adults to	3	3	9				

Hazard	Risk	Control measures	Risk Rating			Actions	Revised RR		
uneven floor, bumping into tables, chairs, side boards, trapping fingers in doors, consuming alcohol	broken bones, intoxication	supervise  2: Young people to be supervised at all times 3: Young people not allowed behind the bar	3	3	9				
Foyer: Slips, trips and falls on steps, trapping fingers in doors	Strains, bruising tissue, cuts, broken bones.	1: First aider on duty for all public performances 2: Teacher group leader to supervise young people whilst entering the theatre make them aware of appropriate behaviour before entering the building	3	3	9				
Lost member of group in crowds	Distress leading to panic attack	1: Group to be escorted from minibus or relevant transport into the theatre by teacher group leader as deemed appropriate 2: Group to be informed of a meeting point on arrival in the theatre 3: Young people to be supervised whilst in the theatre 4: Relevant group leaders to do head count of young people entering and leaving the theatre	3	2	6				
Refreshments	allergic reaction, choking	1: Relevant adult in charge to be aware of allergy needs 2: No small nuts etc that cause choking or allergic reaction given out by learning team to learning participant groups 3: First aider on duty for all public performances	2	4	8				
Road traffic on entering and leaving the Theatre	Strains, bruising tissue, cuts, broken bones.	1: Minibus or relevant mode of transport to pull up as close to the theatre as possible 2: Teacher group leader to escort young	2	3	6				

Hazard	Risk	Control measures	Risk Rating			Actions	Revised RR		
Road traffic on entering and leaving the Theatre		2: Teacher group leader to escort young people across the road using the traffic light crossing 3: Appropriate number of adults to supervise participants							
Safeguarding	Abuse, accusations of abuse	1: Company safeguarding policy in place and reviewed annually 2: All staff receive safeguarding briefing and regular refresher training 3: DSL team on site or contactable by phone in case of any concerns	2	3	6				