

Terms of Reference – Grand Futures Leeds Arts Network

These Terms of Reference were agreed by members of Grand Futures on 17th January 2023.

Role & Purpose

Grand Futures Leeds Arts Network brings together arts, heritage and education organisations, based in Leeds. The network focused on developing a more holistic approach to creative skills training and partnership projects to increase opportunities available across the city. Established in September 2014, the network aims to:

- Increase young people's awareness of creative and cultural organisations in Leeds, and jobs available in the sector including:
 - Creative skills
 - Creative job roles
 - Non-performance jobs within the creative sector (priority for network)
- Increase paid and voluntary training opportunities for young people to support the diversification of the workforce
- Create a more agile approach to work experience, placements and volunteering
- Explore and articulate the impact of Grand Futures Leeds Arts Network to raise profile and support lobbying

Voluntarily chaired by Leeds Heritage Theatres, the network is run with no additional administration support or Grand Futures Manager and therefore our approach is flexible. Members support the Grand Futures Network and subsequent activities as an additional offer, to facilitate joined up thinking in the city and the development of further creative training opportunities for young people. Grand Futures Leeds Arts Network is not a legal entity.

Membership

Grand Futures Leeds Arts Network is not a legal entity and therefore members attend network meetings and support partnership projects voluntarily.

Membership is open to anyone working in the creative and cultural sector in Leeds or at an educational establishment with a role facilitating creative and cultural learning, if they meet the following requirements:

- Individuals represent a creative, cultural, or educational organisation, with authority to act on plans, decisions and delivery
- Are passionate about young peoples' access to and careers in the creative and cultural sector
- Support aspirations to represent the city's diverse range of creative, cultural, and educational organisations, considering:
 - i. Geographical representation across Leeds
 - ii. Range of small, SMEs and large organisations
 - iii. Representation of a range of artforms
 - iv. Wider industry representation
 - v. Range of Further and Higher Education institutions with focus on creative and cultural learning/training

Roles and Responsibilities

- The network will be chaired by Leeds Heritage Theatres who will circulate the agenda (fed into by network members)
- As no administration support is currently in place, responsibility for minutes will roll between network members on a voluntary basis
- Members need to commit to attending at least 4 meetings a year and join relevant project groups to support delivery when relevant
- If members regularly don't attend meetings over a 6 month period, they will be taken off the Grand Futures Network mailing list

Meetings

- Full network meetings will take place quarterly
- Where projects require, additional project meetings will be added in agreement with network members

Amendment, Modification or Variation

This Terms of Reference may be amended, varied or modified in writing after consultation and agreement with the network.