



Risk Assessment

Attending a performance at LGT			
Venue	Leeds Grand Theatre		
Department	Learning	Category	Learning
RA Reference	LGTLEA0103	Review	12 months
Date of RA/review	01/06/2023	Next review	01/06/2024
Assessor/Reviewer	Catherine Hayward		
People at risk (estimated numbers of people at risk)			
Employees	1-5	Contractors	0
Visitors	1-5	Members of the Public	50 - 249
Production staff	0	Others	0
Client employees	0	Students	0
Activity			
Educational groups including schools, colleges or learning programme participants attending a performance at Leeds Grand Theatre			
Any other relevant information			

Hazard	Risk	Control measures	Risk Rating			Actions	Revised RR		
			L	S	RR		L	S	RR
Auditorium: Slips, trips or falls on steps, fingers caught in folding chairs, uneven floor, dizziness and slips, trips and falls in other seated areas	<ul style="list-style-type: none"> Strains, bruising tissue, cuts, broken bones. 	1: Appropriate number of adults to supervise 2: Group leader to give clear instructions of behavioural standards expected 3: First aider on site	3	3	9				
Bars: Tripping on uneven floor, bumping into tables, chairs, side boards, trapping fingers in	<ul style="list-style-type: none"> Strains, bruising tissue, cuts, broken bones, intoxication 	1: Young people to be supervised at all times 2: Young people not to be allowed behind the bar	3	2	6				

doors, consuming alcohol									
Coronavirus	Increased risk of transmission	<p>1: Measures in place to step up or down controls as required</p> <p>2: Some covid measures remain in place system of regular cleaning hand sanitiser stations at entrance and key points audience asked not to attend if displaying symptoms screens and contactless payments in place</p> <p>3: Senior leadership team to regularly review latest government guidance and respond accordingly advising team of any changes to work practices needed</p>	4	2	8				
Entering the theatre, walking between venues Road traffic, Participants getting lost	<ul style="list-style-type: none"> • Strains, bruising tissue, cuts, broken bones, distress leading to panic attack 	<p>1: Minibus coach to pull up in an appropriate place close to the theatre</p> <p>2: Appropriate number of adults to supervise participants</p>	3	2	6				
Foyer: Slips, trips and falls on steps, trapping fingers in doors, steep staircases front of house	<ul style="list-style-type: none"> • Strains, bruising tissue, cuts, broken bones. 	<p>1: Teacher group leader to supervise participants whilst entering the theatre make them aware of appropriate behaviour before entering the building</p>	3	2	6				
Lift: Slips, trips and falls, trapping fingers in doors, becoming trapped in lift, separated from group, vertigo/distress	<ul style="list-style-type: none"> • Strains, bruising tissue, cuts, broken bones, distress leading to panic attack 	<p>1: Young people to be accompanied by teacher group leader while using lift</p> <p>2: Participants given option to use stairs instead of lift accompanied by member of staff</p> <p>3: Emergency call button available in lift</p>	2	2	4				
Lost member of group	distress leading to panic attack	<p>1: Teacher group leader to supervise participants whilst entering the theatre make them aware of appropriate behaviour before entering the building</p> <p>2: Group leader to inform group of meeting point on arrival at the theatre</p> <p>3: Participants to be supervised at all times</p>	2	2	4				

		<p>4: Group to be escorted from minibus pr relevant mode of transport into the theatre by teacher group leader</p> <p>5: Group leader to do head count on arrival and in leaving the theatre</p>							
Slips trips and falls: steep steps front of house, uneven floors in some areas, auditorium seating, corridors	<ul style="list-style-type: none"> • Strains, bruising tissue, cuts, broken bones. 	<p>1: Appropriate number of staff to supervise young people</p> <p>2: Group to stay together</p> <p>3: Group leaders team to give clear instructions regarding behavioural standards expected</p>	3	3	9				